



Online Development Permission System (ODPS)

Site Inspection Checklist

Commencement Certificate			
S.No.	Description	Values	Remarks
1.	N.A Permission (Required/ Not Required) with reason	Value (Based on the selection)	
2.	CRZ		
3.	C.R.Z I	Value	
4.	C.R.Z II	Value	
5.	C.R.Z III	Value	
6.	River Habitant	Value	
7.	ASI NOC	Value	
8.	Type of Road(NH/SH/MDR/ODR/Municipal Road/ Village Road)	Value	
9.	Width of Plot	Value	
10.	Whether CRZ NOC Submitted?	Value (Based on the selection)	
11.	Height of Building	Value	
12.	Parking(Sufficient /Not Sufficient)	Value (Based on the selection)	
13.	Sewerage/ Septic Tank (Provided/ Not Provided)	Value (Based on the selection)	
14.	Status of Plot	Value	
15.	Plot Area (As per measurement)	Value	
16.	Surrounding of the plot		
17.	North	Value	
18.	South	Value	
19.	East	Value	
20.	West	Value	
21.	Existing Construction at the site	Yes/ No	
22.	Are there any trees on-site?	Yes/ No	



23.	Do mangroves exist within 50 meters from plot boundary	Yes/ No	
24.	Whether the plot is affected by Coastal Regulation Zone(CRZ) as per CZMP”	Yes/ No	
25.	Proposed site fall in	Value	
26.	Proposed Activity permissible as per zoning regulations.	Yes/ No	
27.	Status of the approach road to the site	Value	
28.	Width of the said road on the ground	Value	
29.	Said road to be widened to	Value	
30.	Said road shown in plan	Yes/ No	

Plinth Completion Certificate			
S.No.	Description	Values	Remarks
1.	Plot Area	Value	
2.	Setback		
3.	Side I	Value	
4.	Side II	Value	
5.	Front Setback	Value	
6.	Rear Setback	Value	
7.	Coverage area	Value	

Building Completion Certificate			
S.No.	Description	Values	Remarks
1.	Type of Construction	Value	
2.	N.A. Permission	Yes/No	
3.	Coast Guard N.O.C	Yes/No	
4.	C.R.Z N.O.C	Yes/No	
5.	ASI NOC	Yes/No	
6.	Fire N.O.C	Yes/No	
7.	Coverage, F.A.R. & Setbacks (Proposed)		
8.	a. Front side set back (Per.mt)	Value	
9.	b. Rear set back (Per.mt)	Value	
10.	c. Side set back (E/S) (Per.mt)	Value	
11.	d. Side set back (W/S) (Per.mt)	Value	



12.	e. Coverage (%)	Value	
13.	f. F.A.R	Value	
14.	g. Width of a plot (Per.mt)	Value	
15.	h. Parking(Per Sq.mt)	Value	
16.	i. Type of Road	Value	
17.	j. The capacity of a septic tank	Value	
18.	k. Building Height (Per.mt)	Value	
19.	Coverage, F.A.R. & Setbacks (Permissible)		
20.	a. Front side set back (Per.mt)	Value	
21.	b. Rear set back (Per.mt)	Value	
22.	c. Side set back (E/S) (Per.mt)	Value	
23.	d. Side set back (W/S) (Per.mt)	Value	
24.	e. Coverage (%)	Value	
25.	f. F.A.R	Value	
26.	g. Width of a plot (Per.mt)	Value	
27.	h. Parking(Per Sq.mt)	Value	
28.	i. Type of Road	Value	
29.	j. The capacity of a septic tank	Value	
30.	k. Building Height (Per.mt)	Value	
31.	C.R.Z (H.T.L of Sea)		
32.	C.R.Z. I	Value	
33.	C.R.Z. II	Value	
34.	C.R.Z. III	Value	
35.	River Habitant	Value	
36.	C.R.Z (H.T.L of River)		
37.	C.R.Z. I	Value	
38.	C.R.Z. II	Value	
39.	C.R.Z. III	Value	
40.	River Habitant	Value	
41.	C.R.Z (H.T.L of Creek)		
42.	C.R.Z. I	Value	
43.	C.R.Z. II	Value	
44.	C.R.Z. III	Value	



45.	River Habitant	Value	
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Occupancy Certificate			
S.No.	Description	Values	Remarks
1.	Type of Construction	Value	
2.	The permission is valid for 3(three) years from the date of issue.	Yes/No	
3.	Proper arrangement for drainage?	Yes/No	
4.	The Structural stability certificate (Structure Engineer) Submitted?	Yes/No	
5.	Any damages to the neighboring building towards any side of the proposed?	Yes/No	
6.	Provide Water Harvesting system within the plot boundary?	Yes/No	
7.	Two trees to be planted within the plot boundary?	Yes/No	
8.	Provide easy access to fire brigade (as per firm Norms) on the premises?	Yes/No	
9.	N.A. Permission (Required/ Not Required)	Required/Not Required	
10.	Coast Guard N.O.C. (Required/ Not Required)	Yes/No	
11.	CRZ N.O.C Submitted?	Yes/No	
12.	ASI N.O.C Submitted?	Yes/No	
13.	Fire N.O.C Submitted?	Yes/No	
14.	Photograph Attached?	Yes/No	
15.	Coverage, F.A.R. & Setbacks(Approved in Plan)		
16.	a. Front side set back	Value	
17.	b. Rear set back	Value	
18.	c. Side set back (E/S)	Value	
19.	d. Side set back (W/S)	Value	
20.	e. Coverage	Value	
21.	f. F.A.R	Value	
22.	g. Width of plot	Value	
23.	h. Parking	Value	
24.	i. Building Height	Value	
25.	j. Type of Road	Value	



26.	k. Capacity of septic tank/ Sewage Connection	Value	
27.	Coverage, F.A.R. & Setbacks (Actual Measurement)		
28.	a. Front side set back	Value	
29.	b. Rear set back	Value	
30.	c. Side set back (E/S)	Value	
31.	d. Side set back (W/S)	Value	
32.	e. Coverage	Value	
33.	f. F.A.R	Value	
34.	g. Width of plot	Value	
35.	h. Parking	Value	
36.	i. Building Height	Value	
37.	j. Type of Road	Value	
38.	k. Capacity of Septic tank/ Sewage Connection	Value	
39.	Note	Value	

Site Photo Attachments

S.No.	Description	Values	Remarks
1.	East Side	Value (based on the selection)	
2.	West Side	Value (based on the selection)	
3.	South Side	Value (based on the selection)	
4.	North Side	Value (based on the selection)	